

# The School of Hospitality Business at Michigan State University

## Opportunities for Michigan Golf Courses

by **Jada Paisley**

As a former MSU Hospitality Business graduate, I know the value of finding the right internship. I would like to take the opportunity to introduce you to Authella Collins Hawks, M. Ed, who is the director of the Student and Industry Resource Center “SIRC” for *The School of Hospitality Business*. She provides leadership for the placement of over 400 students in internship and full-time management positions after graduation.

*“Contact SIRC to fill your staffing needs with a structured internship.”*

A core part of the Hospitality Business degree requirements is the internship component. Students are required to complete two internships in the hospitality industry, a Level One and Level Two, described below. Through internships, students learn about the hospitality industry, company organizational structure and functions, as well as leadership skills which will help shape them as a manager for the future.

Internships are paid. Each internship requires working a *minimum* of 400 hours and 10-weeks or more with one

company. Internships can be completed full time during the summer or part time during the school year. If a student works part time, there is no time limit for completing 400 hours.

Internships must be documented and approved prior to beginning by using the SIRC web application and approval process. At the end of the internship, both student and employer must also complete final evaluations through the SIRC web evaluation process.

All three forms – approved internship application and both student and employer evaluations, must be completed by the end of the internship or the internship will not be counted as completed for graduation certification.

SIRC can assist you to:

- Identify and structure internships
- Facilitate online recruiting through our Job Alert Bulletin (JAB)



Authella Hawks



Left to right: MGCA's Mary Brodin works with MSU HB student Shelby Law at the Michigan Golf Business Conference.

### LEVEL 1 INTERNSHIP

The first internship, requires working for a hospitality company in an entry-level, hourly paid position.

### LEVEL 2 INTERNSHIP

The second internship requires employment in a hospitality company in one or more of the following areas:

1. Supervisor, manager or management shadow\*
2. Rotational position through three or more departments\*

Contact Authella Collins Hawks,  
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<https://broad.msu.edu/hospitality-business/sirc/employers/>